

## Manager, Video and Post Production

Job ID  
REQ-10007715

6月 07, 2024

Switzerland

### 摘要

Location: Basel, Switzerland About the Role: As the Video and Digital Production Team ' s lead video editor, the Manager, Video and Post Production will help concept, design and be responsible for post production on video projects that elevate the Novartis brand story to global audiences. You will collaborate closely with company leadership, the creative team, and stakeholders to bring to life creative concepts that transcend typical corporate communications, amplify our brand story and illuminate our human impact on a global scale.

### About the Role

Key Responsibilities:

- Spearhead post production of captivating and emotionally resonant videos.
- Serve as primary editor for high-profile video content across Corporate Affairs.

- Work with writers, directors, freelancers, and business partners to bring to life visionary storytelling projects and campaigns to reach diverse, global audiences.
- Empower the creative community across Novartis by way of building lasting partnerships with top-notch external production houses and freelance editors.
- Manage in-house editing suite and data. Store, organize, and archive all project data.
- Continually grow our network of external production support by way of building relationships with, hiring, and managing expert colorists, motion graphics artists, and other post production support.
- Assist on and act as DIT (Digital Imaging Technician) on video productions across the globe in a variety of environments; from rural locations with minimal infrastructure to the biggest urban centers on the planet.
- Maintain effective communication with stakeholders, including clients, creative team members, and external vendors, to execute projects successfully.
- Support the integration of AI-driven techniques and solutions to optimize concepting, and pre and post production production materials.
- Continually seek to make video storytelling across the Corporate Affairs function more cost-effective, engaging, and effective at supporting underlying business goals.

#### Essential Requirements:

- Extensive years of freelance or agency experience and/or extensive portfolio of high-end commercial, documentary or feature editing work (more important than years of experience).
- Academic achievements are a plus. Greater value will be placed on skill, breadth and depth of portfolio, creative achievements in video editing, documentary storytelling, and experience that demonstrates creative prowess.
- Expert video editor and extensive knowledge of complex post production workflows, with an appetite to take duties beyond those outlined in the job description in order to fill gaps on production.
- Ability to travel with productions all around the globe; USA, Colombia, Japan, Cameroon, Slovenia, etc. and willingness to work long/irregular hours when necessary for production (travel, weekends, sunrise, sunset, etc)
- Excellent interpersonal communication skills, problem solving skills, good team player; committed to high-quality output and positive atmosphere
- Willingness to live in Switzerland

#### Desirable Requirements:

- Skills as colorist, imaging tech, or retoucher are a big plus
- Ability to produce motion graphics is a big plus

#### Benefits and rewards:

Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

部门

Corporate Affairs

Business Unit  
CTS

地点  
Switzerland

站点  
Basel (City)

Company / Legal Entity  
C028 (FCRS = CH028) Novartis Pharma AG

Functional Area  
Communications & Public Affairs

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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