

## Associate Director Risk, Policy & Controls

Job ID  
REQ-10013289

11月 18, 2024

Ireland

### 摘要

We're a team of dedicated and smart people united by a drive to achieve together. You will play an important role in leveraging synergies between risks, processes, policies, and controls to enhance enterprise governance and play an important role in the integrated assurance journey. You will support Risk Area owners with an integrated approach to risk, policy, and controls process, ensuring alignment with strategic objectives and identify and address top risks to facilitate strategic decision making and to optimize the overall governance process.

### About the Role

This role will be based in Dublin 4 within our Hybrid working model of 12 days a month in the Office.

Key Responsibilities:

- Act as subject matter expert on the end-to-end Enterprise Risk, Policy & Controls process and framework.
- Support process enhancements and simplifications to further link and integrate risk management and policy and controls processes.
- Work closely with the Innovation, Technology and Data Science team to support strong data governance and data analytics for informed decision making by leveraging tools to support and automate.
- Collaborate with the global functions in helping them improving their governance by establishing/ maintaining relevant Policies and designing/ maintaining value-added controls and implementing (ONCE) processes and tools.
- Collaborate with global functions to ensure comprehensive risk coverage by ensuring all enterprise risk areas are governed by relevant Enterprise Policies with adequate internal controls that are maintained and kept up to date.
- Support facilitation of annual enterprise risk management (ERM) cycle for key countries and critical global functions, including the execution of risk workshops and follow-up on key risk mitigation actions.
- Analyze and report on risk trends, maintain the ERM dashboard, and contribute to Novartis' annual risk workshop with risk leadership team (RLT) and other subject matter experts to develop action plans for Novartis top risks.
- Contribute to ad hoc projects as needed.

What you ' ll bring to the role:

Essential Criteria:

- Good experience in risk management or strategy, demonstrating an understanding of integrating risk considerations into business processes with an understanding of document creation and management processes.
- Strong communication skills, with the ability to articulate complex concepts clearly across various audiences/environments showing adaptability and resilience in the face of challenges
- Proven ability to collaborate with diverse and cross functional stakeholders at all levels of the organization.
- Strong analytical skills capable to break down complex issues to inform decision-making.
- Leading through influence to drive initiatives and achieve results.
- Fluent English both written & verbal.

Desirable Criteria:

- Good experience in internal controls management (One Novartis Controls Environment - ONCE).

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部门

Ethics Risk & Compliance

Business Unit

Corporate

地点  
Ireland

站点  
Dublin (NOCC)

Company / Legal Entity  
IE02 (FCRS = IE002) Novartis Ireland Ltd

Functional Area  
Legal & Intellectual Property & Compl.

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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