

R2R Specialist - GL & Reporting

Job ID
REQ-10025243

10月 15, 2024

Malaysia

摘要

-To provide expert advice to superiors for a sub-area within FSC and related key activities; to ensure compliance with external and internal accounting reporting requirements in a timely and accurate manner.

About the Role

Major accountabilities:

- Work with direct managers to support financial activities, decision making and general projects.
- Provide timely, proactive support on the general ledger.
- Maintain accurate and timely fixed asset information in the fixed asset register including assets under construction and depreciation calculations.
- Prepare analysis or reporting with particular emphasis on accuracy, compliance and

timeliness of data provided (i.e.: reports on profit and loss activity).

- Provide all data needed for internal (Financial Consolidation and Reporting System) and external reporting (including statutory accounts, national statistics and tax information) in a timely and accurate manner.
- Provides ' first line support ' on SAP issues including fixed assets, cash and general ledger.
- Contribute to key projects at country or BU level.

Key performance indicators:

- Internal customer satisfaction with quality, appropriateness, and timeliness of financial analyses provided -Customer satisfaction of service delivery and process specific KPIs in accordance with agreed SLAs

Minimum Requirements:

Work Experience:

- Operations Management and Execution.

Skills:

- Compliance And Controls.
- Continuous Process Improvement.
- Critical Thinking.
- Data Cleansing / Normalization.
- Embracing Change.
- Financial Accounting.
- Financial And Management Reporting.
- Rapid Problem Solving.
- Resilience.
- Tax.

Languages :

- English.

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部门

Finance

Business Unit

CTS

地点

Malaysia

站点

Selangor

Company / Legal Entity

MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area
Audit & Finance

Job Type
Full time

Employment Type
Regular

Shift Work
No

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