QC Microbiology Technician

Job ID
REQ-10027463

10月 29, 2024

USA

摘要

The QC Microbiology Technician is responsible for assisting routine and batch-related Environmental Monitoring in controlled environments, following current Good Manufacturing Practices.

About the Role

LOCATION: This opportunity is located in Morris Plains, NJ and will not have the ability to be located remotely.

Number of positions available: 5

Shifts available: Sunday - Thursday AM OR Tuesday - Saturday AM

Essential Duties & Responsibilities

- Completes all necessary documentation on GMP documents in real-time.
- Responsible for the accurate recording, review, and storage of laboratory data.
- Strictly follow Data Integrity principles for reliable, accurate, and complete laboratory data.
- Assist with the setup and daily running of the EM laboratory.
- Participate in EM lab operations on a daily, weekly, monthly, and quarterly schedule.
- Incubate and enumerate organisms on cultured media.
- Prepare for shipping to a contract lab, Out-of-Specification (OOS) media plates, and finished product.
- Provide EM support including review, tracking of EM of Microbiology results in support of product release. In conjunction with Quality Assurance, ensure timely completion and data review of routine and batch-related microbiological data.
- Contributes to the gowning qualification program by taking samples and analyzing data.
- Identify process improvements.
- Ensure proper equipment function, calibration, maintenance, and troubleshooting of laboratory equipment.
- Participate in hazardous waste training. Transfer of hazardous waste between lab and trash accumulation area/storage.
- Seeks continuous improvement within EM related activities.
- Supports the QC Micro Management in projects relating to EM technician tasks.
- Follow best practices and regulatory requirements.
- Follows Standard Operating Procedures designed to ensure quality in EM tasks.
- Perform monthly review of laboratory equipment logbooks and perform monthly laboratory cleaning.
- Perform quarterly equipment cleaning.
- Perform additional duties as required and assigned by the Quality Control Management, such as but not limited to the following:
- Receive and inspect incoming shipments of GMP materials and equipment following established procedures and Certificate of Analysis.
- Ensure QC Micro department supplies are inventoried and ordered to avoid stock-out.

Knowledge, Skills & Abilities

- Must be goal-oriented, quality-conscientious, and customer-focused.
- Knowledge of laboratory science and aseptic techniques and principles.
- Effective oral and written communication skills.
- Ability to read, understand, and follow SOPs, work instructions and laboratory test methods.
- Ability to work independently and cooperatively on a team.

Core Values

- Consistently operate with the highest standards of ethics and compliance.
- Take ownership of your actions, success and setbacks.

Ideal Background:

Education & Experience

- Associates degree or Bachelor's in Microbiology or closely related field is strongly preferred, or equivalent combination of education and experience.
- A minimum experience of 1 year in the pharmaceutical and biopharmaceutical industry is preferred.
- Knowledge of LIMS preferred.
- Knowledge and understanding of cGMPs and understanding of GLPs used in the industry preferred.
- Detail oriented with expertise in problem solving and solid decision-making abilities.
- Strong interpersonal skills which include a professional demeanor when interacting with Novartis associates.

Languages:

Fluent in English.

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The pay range for this position at commencement of employment is expected to be between **$51,800 and $77,600/year**; however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook.

Handbook. https://www.novartis.com/careers/benefits-rewards

Commitment to Diversity and Inclusion:
Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patient and communities we serve.

Join our Novartis Network:
If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: https://talentnetwork.novartis.com/network

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you

need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

部门
Operations

Business Unit
Innovative Medicines

地点
USA

站点
Morris Plains

Company / Legal Entity
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area
Quality

Job Type
Full time

Employment Type
Regular

Shift Work
No

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