

## SSO Clinical Project Manager

Job ID  
REQ-10028287

11月 04, 2024

Poland

### 摘要

Here at Novartis in Poland we are currently looking for a Clinical Project Manager. The main purpose of this position is to plan, execute and interpret clinical trials research, data collection activities and clinical operations.

### About the Role

- Establishing and approving scientific methods for design and implementation of clinical protocols, data collection systems and final reports.
- Supporting new and ongoing clinical research and clinical trials and ensuring efficient and timely processing of confidentiality agreements and clinical agreements.
- Monitoring adherence to protocols and determines study completion.
- Managing clinical and regulatory files and maintains clinical inventory intended for distribution to investigational sites.
- Interaction with investigational sites, clinical consultants, Contract Research Organizations

and other vendors.

- Collaborating with Country medical/clinical colleagues, global clinical teams and directing activities to execute and deliver the assigned studies.
- Selecting, developing and evaluating personnel to ensure the efficient operation of the function.

This is a hybrid position with 12 days per month based in the Warsaw offices.

#LI-hybrid

Key performance indicators:

- Delivery of Clinical Trials to quality standards, agreed timelines, number of patients, costs and quality
- Adherence to Novartis policy and guidelines and external regulations

Minimum Requirements:

- Bachelor ' s degree in life sciences/healthcare or clinical relevant degree (or equivalent).
- Fluency in English (both written and oral).
- Significant recent experience in various aspects of clinical trial activity in the pharmaceutical industry or a Contract Research Organization
- Experience of working with a global team in a matrix environment.
- Experience working across different EMEA countries
- Strong project management skills and demonstrated ability to meet timeline
- Knowledge of one or some of the following therapeutic areas: oncology, neurology, cardiovascular, immunology

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部门  
Development

Business Unit  
Innovative Medicines

地点  
Poland

站点  
Warsaw

Company / Legal Entity  
PL03 (FCRS = PL003) Novartis Poland Sp. z o.o.

Functional Area  
Research & Development

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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