

## Specialist - SCM (MAP)

Job ID  
REQ-10043606

3月 21, 2025

India

### 摘要

Support the Novartis Technical Operations (TechOps) - Supply Operations team in the coordination of various Supply Operations activities in compliance with GxP & Regulatory requirements while creating value for our internal customers across all Novartis divisions across geographies

### About the Role

Key Responsibilities:

- Processing and managing IPRs, Global Cohort / PSDS MAP requests in coordination with CMRs/ESP/NTO-SC/GCS and timely replenishment of protocols under GGO portfolio
- Support Project Managers for forecasting, demand & supply planning
- End to end tracking of MAP requests to ensure timely delivery of drug to the MAP patients
- Coordination with CMR for availability of all required approvals and documents pre and post

shipment (Import license, temperature data logger, etc.)

- Archival of all MAP supplies related documents in Novartis approved repository as per defined nomenclature to support audit readiness for MAP
- Support in preparation of monthly dashboard / MAP performance report
- Inventory Management - Tracking of Inventory and timely highlighting the need of replenishment for central repository products
- Support Project Managers in efficient utilization of inventory and stock reconciliation
- Participate and support in continuous improvement projects. Coordinate with ESP for MAP supplies related activities.
- Active participation in weekly team meetings with ESPs to discuss ongoing packaging, labelling and distribution activities
- Support newly joined associates in their onboarding and role specific training

#### Essential Requirement:

- Proactively report all deviations through timely escalations
  - Implement continuous process improvement projects to enhance quality & productivity
  - Regularly communicate with customers & partners to collect feedback on support services report deliverable status and continuously acquire process knowledge
  - Ensure Training on relevant procedures before taking up any GxP activities
  - Well versed with GxP requirements.
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- Proactively report all deviations through timely escalations.
  - Implement continuous process improvement projects to enhance quality & productivity.
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  - Ensure Training on relevant procedures before taking up any GxP activities.

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部门  
Operations

Business Unit  
Innovative Medicines

地点  
India

站点  
Hyderabad (Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area  
Technical Operations

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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