

## PSP Analyst

Job ID  
REQ-10044149

3月 12, 2025

Colombia

### 摘要

-Provide analytics support to Novartis internal customers (CPOs & Regional marketing and sales teams) on various low-medium complexity analytical reports. -Support and facilitate data enabled decision making for Novartis internal customers by providing and communicating qualitative and quantitative analytics. -Support GBS -GCO business in building practice by involving in various initiatives like knowledge sharing, on-boarding and training support, support team lead in all business related tasks / activities, building process documentation and knowledge repositories -To be an integral part of a comprehensive design team responsible for designing promotional marketing materials.

### About the Role

Major accountabilities:

- Create and deliver below customer requirements as per agreed SLAs -Deliver services

through structured project management approach with appropriate documentation and communication throughout the delivery of services .

- Quality Assurance ; Ensure deliverables for quality and accuracy are of the highest order.
- On-time project delivery within stipulated deadlines -Support in creation and maintenance of standard operating procedures (SOPs) -Support in developing and maintaining knowledge repositories that captures qualitative and quantitative reports.
- Participate in various knowledge sharing sessions that

Key performance indicators:

- - Good customer satisfaction scores - Ability to manage multiple stakeholders / projects - Delivery on time

Minimum Requirements:

Work Experience:

- Operations Management and Execution.
- Project Management.
- Working experience within the pharmaceutical industry.

Skills:

- Advertising Campaigns.
- Alteryx.
- Analytical Thinking.
- Brand Awareness.
- Business Networking.
- Curiosity.
- Digital Marketing.
- Email Marketing.
- Marketing Communications.
- Marketing Plans.
- Marketing Strategy.
- Media Campaigns.
- Process Documentation.
- Strategic Marketing.

Languages :

- English.

Additional Specification

-Provides support to Value for Patients& Diagnostics Manager across the process focusing on operation and management of

Oncology ´ s Patient Support Programs and diagnostic services (Non POP initiatives).

-Develop educational materials for patients and other innovative initiatives for strengthening services.

- Design and follow up of educational patient's material for assigned PSPs - Control of

budget and monthly expenses - Request and tracking of contracts, purchase orders and internal processes required for PSP vendors - Control of laboratory test performed and reporting to assigned teams - Constant communication with PSP External Service Provider in the daily operations - Transversal support to PSP Manager in the operation of all patient programs approved.

## Benefits And Rewards

Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

## Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门  
International

Business Unit  
Innovative Medicines

地点  
Colombia

站点  
Bogota (Oncology) / Cali (Pharmaceuticals)

Company / Legal Entity  
CO01 (FCRS = CO001) Novartis de Colombia S.A

Functional Area  
Marketing

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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