

## Electrical & Instrumentation Engineering - Senior Executive

Job ID  
REQ-10044884

3月 23, 2025

India

### 摘要

#### Job Description Summary

To manage the Projects Electrical, Instrumentation & Extra low voltage Packages delivery including design. Responsible for handling multiple projects in Electrical, Instrumentation & Extra low voltage services considering end to end management. Will be responsible for organizing, budgeting, scheduling, implementing & monitoring the performance of project as per required timelines.

### About the Role

#### Key Responsibilities:

- Participate in finalizing Basic and Detailed Engineering concepts (Electrical/ Instrumentation/ Extra low voltage- LAN /Telephone / CCTV / Access Control, Firefighting system & other fields, as applicable).
- Review/ Approve Electrical /Instrumentation/ Extra low voltage package services drawings &

documents supplied by the consulting firm.

- Ensure Installation/ Execution of Electrical, Instrumentation & Extra low voltage package services inline to GMP, GEP, ISPE & other applicable standards as applicable.
- Perform in - depth review of the project to schedule work and estimate costs.
- Oversee all onsite and offsite Electrical & Instrumentation services to monitor compliance with building and safety laws. Perform due diligence for identifying latest Installation trends, material, quality, reliability, cost etc.
- Prepare drawing and documents required for Electrical statutory approvals, as applicable
- Responsible for the safe, efficient and continuous operation and maintenance of all generators, transformers, switchgear, controllers, circuit breakers, PLC ' s, motor control centres, motors, conduit and transmission equipment (and any other associated equipment) and all other assigned control systems
- Conduct, minute weekly project coordination meetings with all the consultants, contractors. Mediate any conflicts that are arise with various contractors and consultants .
- Participate in resolving any technical hurdles during project executions with the help of consultants
- Ensure that Installation activities move according to predetermined schedule.
- Communicate effectively with the contractors responsible for completing different phases of the project.
- Co-ordinate the efforts of all parties involved in the project, which include the consultants, contractors, sub-contractors and labourers ' .
- Monitor the progress of the construction activities on a regular basis and hold regular status meetings with all the sub-teams.
- Maintain strict alignment to the budgetary guidelines, quality and safety Participate in finalizing Basic and Detailed Engineering concepts (Electrical/ Instrumentation/ Extra low voltage- LAN /Telephone / CCTV / Access Control, Firefighting system & other fields, as applicable).
- Review/ Approve Electrical /Instrumentation/ Extra low voltage package services drawings & documents supplied by the consulting firm.
- Ensure Installation/ Execution of Electrical, Instrumentation & Extra low voltage package services inline to GMP, GEP, ISPE & other applicable standards as applicable.
- Perform in - depth review of the project to schedule work and estimate costs.
- Oversee all onsite and offsite Electrical & Instrumentation services to monitor compliance with building and safety laws. Perform due diligence for identifying latest Installation trends, material, quality, reliability, cost etc.
- Prepare drawing and documents required for Electrical statutory approvals, as applicable
- Responsible for the safe, efficient and continuous operation and maintenance of all generators, transformers, switchgear, controllers, circuit breakers, PLC ' s, motor control centres, motors, conduit and transmission equipment (and any other associated equipment) and all other assigned control systems

#### Essential Requirements:

- BE with Electrical or Electronics, combined combination of education and experience with 8 - 10 years of experience in Pharmaceutical/ Chemical/ FMCG Industry.
- Deep understanding of Project, Maintenance, Operation & trouble shooting of Electrical /Instrumentation Package which includes HT/ LT systems / DG Sets/ Transformers/ Lighting/

BMS/ Electrical switch yard, PLC ' s / Firefighting systems/ CCTV/ Access control/ Telephone / LAN / Instrumentation controls within pharmaceutical Formulation facility

- Ability to demonstrate knowledge and understanding of Good Laboratory Practices (GLP), Good Manufacturing Practices (GMP) and other regulatory regulations regarding facility operations
- Good Knowledge of Project management like - Project planning, Cost Management, Time Management, Construction management, Quality Management, Contract Administration, Safety Management & required Statutory approvals management.
- Experience of financial/budgetary processes and vendor management
- Ability to develop and maintain partnerships with internal as well as external organizations to achieve goals
- Ability to communicate and influence senior country level partners, both written and verbally
- Proven ability to solve complex problems with an analytical mind-set
- Proven success of working in a collaborative environment and an ability to excel in multi-functional teams with multiple stakeholders
- Proven resilience and strong leadership skills to motivate change

#### Desirable Requirements:

- Pharma industry experience will be added advantage

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门  
Operations

Business Unit  
Innovative Medicines

地点  
India

站点  
Hyderabad (Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area  
Technical Operations

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

[Apply to Job](#)

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams'

representative of the patients and communities we serve.



Job ID  
REQ-10044884

Electrical & Instrumentation Engineering - Senior Executive

[Apply to Job](#)

---

Source URL:

<https://www.novartis.com.cn/careers/career-search/job/details/req-10044884-electrical-instrumentation-engineering-senior-executive>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Hyderabad-Office/Electrical---Instrumentation-Engineering---Senior-ExecutiveREQ-10044884>
5. <mailto:diversityandincl.india@novartis.com>
6. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Hyderabad-Office/Electrical---Instrumentation-Engineering---Senior-ExecutiveREQ-10044884>