

China Program Head

Job ID
REQ-10046418

3月 31, 2025

China

摘要

-Oversees all operational aspects of clinical trials end-to-end including the planning, execution, and interpretation of clinical trials research, data collection activities and clinical operations. -Complete oversight of budget and resource allocation within assigned trial. Drives operational excellence through process improvement and knowledge sharing across trials within program/franchise. Enables an empowered organization that can navigate in a matrix environment and adjust quickly to business needs. Point of escalation for resolution of trial management operational issues within assigned trial. -Applicable to Clinical Scientific Expert Group Head: The CSE Group Head (CSE GH) supervises Clinical scientific experts (CSE I/ CSE II). Responsible for competency building of the team by coaching the Clinical Scientific Expert. The CSE GH facilitates their allocation across Development Programs/ Brands for planning and tracking all activities pertaining to one or more Development Programs/ Brands. Responsible for allocating/ balancing resources aligning with Clinical Development Functional Heads (CD-FH), Global Program Clinical Heads (GPCH), Therapeutic Areas Heads (TA Heads) and based on the Development Unit/portfolio needs.

About the Role

Major accountabilities:

- Responsible for the planning, executing and implementation of operational strategy of assigned clinical trial(s), -Develops materials for trial -related advisory boards, data monitoring committees, investigators meetings, and protocol training meetings for Novartis local medical organizations -Supports by contributing medical input into IDP and CTP reviews and contributing/driving development of disease clinical standards for new disease areas -Contributes to the global initiatives (e.g., process improvement, training, SOP development, other line function initiatives) -Contributes to talent and career development of associates through on -boarding, coaching, and/or mentoring support -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

Key performance indicators:

- Excellence in execution and implementation of clinical operations strategy -Timely, efficient and quality execution of assigned trial and trial related activities within budget, and in compliance with quality standards.
- Proactive operational planning with effective contingency and risk mitigation plans.
- Cost effective management of budget and resources with limited unforeseen cost overruns.
- Applicable to Clinical Scientific Expert Group Head: -Strong leadership skills to be able to support management in team competency building, lead/contribute to local/global initiatives and best practice sharing across programs and/or departments -Efficient, quality-driven, timely delivery of quality documents to support Clinical Development activities by the team in compliance with international and local regulations and Novartis internal standards.
- Accountable for, review and updates resource needs for programs ensuring support to the portfolio.
- Timely delivery of program activities within the group to achieve critical milestones.
- Clearly anticipate and communicate risks.
- Cost effective management of budget and resource management within the CSE group.
- Clearly demonstrates Novartis Values and Behaviors (i.e. Innovation, Quality, Collaboration, Performance, Courage and Integrity).

Minimum Requirements:

Work Experience:

- Organization Scope; Scale and Complexity.
- People Challenges.
- People Leadership.

Skills:

- Budget Management.
- Clinical Research.
- Clinical Trial Protocol.
- Clinical Trials.
- Coaching.
- Cross-Functional Teams.

- Data Analysis.
- Learning Design.
- Lifesciences.
- Risk Management.
- Risk Monitoring.

Languages :

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门
Development

Business Unit
Innovative Medicines

地点
China

站点
Beijing (Beijing)

Company / Legal Entity

CN06 (FCRS = CN006) Beijing Novartis Pharma Co., Ltd

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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