

## P2P Critical Payments Manager

Job ID  
REQ-10046429

4月 01, 2025

Czech Republic

### 摘要

P2P Critical Payments Manager is responsible for reviewing the CPR payment request for Region Europe. This role will be responsible for managing the approval process of these requests. He / she will collaborate with Business Partner, TCM team & act as an account payable expert and key business liaison to audit and provide feedback to process CPR payments request.

### About the Role

#### Key Responsibilities:

- Approve the CPR request with high stranded process and quality check.
- Ensures quality, accuracy and effectiveness of the processes/system while performing the due deliverable.
- Customer satisfaction of service delivery and process specific KPIs in accordance with agreed SLAs
- Develops and maintains customer focused relationships with key stakeholders
- Serves as a Subject Matter Expert for related policies and processes.

- Prepares presentations of Monthly results to key stakeholders with status, metrics, and actions to be taken

#### Key Requirements:

- University level degree in Business Administration / Economics / Finance related fields
- Excellent English (written and spoken)
- Financial background with relevant years of experience in finance/accounts payable in a leading multinational/ corporation. GL knowledge advantageous
- In-depth knowledge of Accounts payable process & systems solutions
- Experience of SAP, Master data & Invoicing Process

#### You ' ll receive

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program - choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

#### Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门

Finance

Business Unit

CTS

地点

Czech Republic

站点

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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