

## Accounting Manager

Job ID  
REQ-10046729

4月 22, 2025

Switzerland

### 摘要

Location: Basel, Switzerland #LI-Hybride

About the role: The Accounting Manager designs and implements processes related to US tariffs documentation requirements for Finance, ensuring end-to-end service delivery. This role guarantees the quality and effectiveness of these processes, ensuring that systems, documentation, compliance, and reporting are in place.

Beyond the US tariffs process, the Accounting Manager serves as a key resource for statutory accounting and works closely with the NOCC and FRA R2R Swiss teams, Group/Swiss Tax, and business units. This collaboration ensures appropriate statutory accounting treatments and year-end statements. The role additionally will be responsible for overseeing and managing various projects within the organization, ensuring they are completed on time, within budget, and to the highest quality standards.

Your responsibilities will be but are not limited to:

## About the Role

- Manage the execution of strategies for US tariff project. Has the operational oversight to provide services at expected levels with a clear customer focus, including handling the exceptions
- Strong Swiss statutory and tax accounting competence acquired in auditing in major auditing company
- Communicate effectively with stakeholders, providing regular updates on project status and addressing any issues that arise.
- Serves as a Subject Matter Expert (SME) for related policies and processes, supports productivity objectives and continuous improvement, process changes and leading practices to have an efficient and effective process
- Lead and manage project teams to deliver projects successfully. Develop and implement project plans, including timelines, budgets, and resource allocation.
- Ensures all processes, policies and procedures are clearly defined, fully documented
- Ensure compliance with Novartis Accounting Manual (NAM), Novartis Financial Controls Manual (NFCM) and regulatory requirements; ensure all processes and procedures are defined and documented in Standard Operating Procedures (SOPs), ensure adherence of processes to this standard, perform controls, follow up on deviations, put remediations plans in place if deemed necessary
- Promote a strong and control environment, follow up on audit issues and implement correcting measures
- Support External and Internal Audit

### Minimum Requirements:

- University level degree in Business Administration/ Economics/Finance or Chartered Accountant / MBA desirable
- 8+ years of financial / accounting experience, with in-depth functional expertise; experience in auditing or consultancy is a plus
- Demonstrated ability to work effectively in a multi-national organization
- Experience in managing projects driving performance improvements
- Lean/ Six Sigma Certified preferred
- English (written and spoken)
- German is beneficial (written and spoken)

### Benefits and rewards:

Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

### Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Finance

Business Unit

CTS

地点

Switzerland

站点

Basel (City)

Company / Legal Entity

C028 (FCRS = CH028) Novartis Pharma AG

Functional Area

Audit & Finance

Job Type

Full time

Employment Type  
Regular

Shift Work  
No

[Apply to Job](#)

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



Job ID  
REQ-10046729

## Accounting Manager

[Apply to Job](#)

---

### Source URL:

<https://www.novartis.com.cn/careers/career-search/job/details/req-10046729-accounting-manager>

### List of links present in page

1. <https://www.novartis.com/careers/benefits-rewards>
2. <https://www.novartis.com/about/strategy/people-and-culture>
3. <https://talentnetwork.novartis.com/network>
4. <https://www.novartis.com/careers/benefits-rewards>
5. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Basel-City/Accounting-ManagerREQ-10046729-2>
6. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Basel-City/Accounting-ManagerREQ-10046729-2>