

Specialist, Governance Data Protection & Risk Management

Job ID
REQ-10047353

4月 15, 2025

Czech Republic

摘要

Location: Prague, Czech Republic; Barcelona, Spain; Hyderabad, India

The Information Security Governance team is looking for a Risk Management Specialist to join the team! This position will enable risk-based decision making and safeguard both patient and Novartis information, ensure information risks are managed in line with the Novartis Enterprise Risk Management framework and best-in-class industry standards and maintain and continuously improve the Novartis Information Risk Management process and tool.

This is an entry level position intended for a professional with junior experience that will challenge and grow their data protection and risk management skillsets.

About the Role

Your responsibilities include, but are not limited to:

- Ensure information risks are relevant, well-documented and efficiently managed. Perform periodic data quality checks and work with compliance teams on data quality improvement.
- Collaborate with information security teams (e.g. Security Operations, Vulnerability Management, etc.) to understand risk posture and identify emerging concerns.
- Analyze information risk data to identify trends and insights, summarize key findings and recommendations.
- Track key performance indicators in the information management area.
- Prepare reports for leadership, e.g. material for Information Risk Committee meetings, etc.
- Participate in the maintenance and continuous improvement of the Information Risk Management process and tool. Provide the process and tool training and end-user support.
- Help build foundations for Risk Quantification (assessing risk impact in financial terms).

What you will bring to the role:

- 2-4 years of experience in IT or IT Security
- Practical (hands-on) experience with risk management, IT consulting and/or IT audit
- Strong analytical and problem-solving skills, as well as management reporting experience.
- Excellent communication skills and stakeholder management, with ability to articulate complex risk scenarios to technical and non-technical stakeholders.
- Ability to work independently, take ownership on a task and deliver through completion, as well as good teamwork and collaborative approach
- strong interest in risk management and information security, with curiosity and willingness to grow and develop within the team and Novartis

Desirable:

- Professional information security and/or risk management certification (e.g. CISSP, CISM, CRISC, Management of Risk, etc.) is a plus.
- experience with ServiceNow.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

You ' ll receive (CZ only):

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program - choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Transportation Allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Operations

Business Unit
CTS

地点

Czech Republic

站点
Prague

Company / Legal Entity
CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1
Barcelona Gran V í a, Spain

Alternative Location 2
Hyderabad (Office), India

Functional Area
Technology Transformation

Job Type
Full time

Employment Type
Regular

Shift Work
No

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